

# **WELCOME TRANSFER STUDENTS!**

Please check Banner Self Service for Students on a regular basis to be sure that any transcripts you have from previous schools have been received by the Registrar and that all transfer credits you have earned have been applied to your records at STAC.

Click on Student Records!

## **LOOKING AHEAD to SUMMER 2011**



### **SUMMER 2011 SESSION DATES**

Session I May 16 to June 09

Session II June 13 to June 30

Session III July 11 to July 21

Our Summer session is a great opportunity for students to accelerate their regular program of study or to make up deficiencies.

The schedule for our SUMMER 2011 session is available for viewing on Banner Self Service for Students.

Registration for Summer 2011 will begin in person **April 1** and continue until the first day the course begins.

**Questions or comments?**  
E-mail us at  
[registrar@stac.edu](mailto:registrar@stac.edu)  
or stop by Spellman 101

**845-398-4300**

**We take account security seriously!**  
You will be asked to present a photo identification for any information you request in the Registrar's Office.

## **SPRING 2011 IMPORTANT DATES**

**MARCH 14-18**  
**SPRING RECESS**

**MARCH 31**  
**LAST DAY TO DROP A COURSE**

**APRIL 22**  
**GOOD FRIDAY ~ HOLIDAY**

**MAY 6**  
**SPRING SEMESTER ENDS**

**MAY 13**  
**COMMENCEMENT ~ 2PM**

### **Office of the Registrar Spellman Hall, Suite 101**

Ms. Millie Alexiou, Registrar  
Ms. Susan Astarita, Associate Registrar  
Ms. Eileen Murphy, Assistant Registrar  
Ms. Eileen Alves, Records Analyst  
Ms. Elizabeth DeCicco, Office Assistant

**ON-LINE REGISTRATION DATES for FALL 2011**

Students who have...

90 or more COMPLETED CREDITS will register Friday, April 1 starting at 7:30 AM

60 to 89 COMPLETED CREDITS will register Friday, April 1 starting at 7:30 AM

30 to 59 COMPLETED CREDITS will register Friday, April 1 starting at 11:30 AM

0 to 29 COMPLETED CREDITS will register Friday, April 8 starting at 7:30 AM

**SPRING 2011**



ST. THOMAS AQUINAS COLLEGE \* OFFICE OF THE REGISTRAR

**FOR THE RECORD**

**FALL 2011 ON-LINE REGISTRATION**



**CHECK YOUR MAILBOXES!**

**REGISTRATION MATERIALS FOR FALL 2011 ON-LINE REGISTRATION HAVE BEEN MAILED TO YOUR HOME OR DORM ROOM!**

**PLAN YOUR CLASS SCHEDULE for FALL 2011**

Log in to Banner Self Service for Students. Click on the STUDENT SERVICES link, and LOOK UP CLASSES TO ADD. *Please be prepared with at least 3 alternate classes.*

**MEET WITH YOUR ACADEMIC ADVISOR**

Only your assigned advisor can provide you with your 5 digit Registration Access Code.

*Have you considered a minor?*

**BUSINESS OFFICE**

Pay your Tuition Deposit for Fall in the Business Office.

**18 Credits?**

Students wishing to take 18 credits in the Fall 2011 semester must first meet with the Registrar. (Spellman 101)

**Mid-Term Grades**

*will be available for viewing on Banner Self Service*

**MARCH 16th**

*Grade Reports will not be mailed to you.*

*Only grades of 'D' or 'F' are reported at Mid-Term*

**BANNER SELF SERVICE and BLACKBOARD LEARNING SYSTEM**

From Banner Self Service you can:

- Review schedules for Fall and Summer
- Check Mid-Term and Final grades
- Register for classes
- Academic transcripts
- Business Account Summary

Many instructors are using Blackboard Learning System to enrich your classroom experience. Accessing Blackboard is as easy as accessing Banner!

- Your **User Name** is your Banner Self - Service Id, S00\_\_\_\_\_.
- Your **Password** is your Banner Self Service PIN (*only first 6 characters*)

*A Helpful Tip!*

**Many students store their Student Id number and their PIN in their cell phones!**

