

Independent Study Rationale

Name: _____ Major: _____

Student ID #: _____ Course: _____

Please Check: This Course is 3 Credits 4 Credits Title: _____

Reason for Independent Study: _____

Independent Study Checklist has been completed (please see reverse).

Approvals Required:

1) _____ 2) _____
Academic Advisor (Print) **Faculty Mentor (Print)**

Academic Advisor Signature **Faculty Mentor Signature**

3) _____ 4) _____
Dean of School **Provost, Vice President for Academic Affairs**

Submit this form to the Provost, Vice President for Academic Affairs after you have obtained all other signatures

I wish to add this course to my registration for: Fall Spring Summer 20_____

Student Signature

Date

Independent Study Checklist

An Independent Study is a course that does not currently exist in this form in our College Catalog. The Independent Study is created collaboratively by a student and a faculty member in order to further the student's knowledge of the subject matter within the major, and will require a great deal of autonomous work on the part of the student.

To be completed by Instructor and Student:

For the Instructor (Check to confirm each)

- Please attach a syllabus/course description for this class, including:
 1. Schedule of meetings. Remember that this course must require a minimum of 37.5 hours of student work.
 2. Course Objectives. Please list the goals of the class, the benefits to be derived from the course, and the manner in which this will be accomplished.
 3. Evaluation methods, whether Paper, Project, Oral Report and Paper, or other method.
- Signing this form indicates your availability to teach/supervise this course.

Student Restrictions (Check to confirm each)

- This student *has completed* 33 or more credits and is in good academic standing. Note: Independent Studies may NOT be taken during the Winter Interim.
- This student *has not taken* more than two (2) Independent Studies at the College, and *does not have* another Independent Study this semester
- This student *has an overall GPA* of 3.0 or higher.

Exceptions to the above rules may be made in extraordinary circumstances, for good and sufficient reason, upon approval of the Provost, Vice President for Academic Affairs.