

OFFICE USE ONLY

Date Submitted: _____

Officer Received: _____

STUDENT ORGANIZATION PORTFOLIO

Organization Name: _____

Presidents Signature: _____

Advisors Signature: _____

I have checked my organization' s binder and the following documents are submitted and up-to-date:

Please check off if applicable: _____

Events Held This Semester

Please include a list of all the events your organization has held this semester, including: the approximate number of attendees, the budget requested for the event, alongside the actual amount spent, the event type, how the event benefitted students, and the applicable responses from student surveys.

Event: _____

Event Type:

Community _____ Collaborative _____ Social _____ Educational _____

Budget Requested: _____ Money Spent: _____

Approximate # of attendees: _____

Include pictures of the event here if possible

Event Description: