

Transcript Request Form

Mail: 125 Route 340, Sparkill, NY 10976 or Email: registrar@stac.edu

Please Print Clearly:

Date: _____

Student ID *or* Soc. Sec. #: _____

Name: _____

Name while attending STAC if different from above: _____

Current Email: _____ Daytime Phone: _____

Current STAC Student? Yes No If no, please indicate last year of attendance: _____

Graduated from STAC? Yes Year of Graduation: _____

No Please let us know why you left STAC: _____

Took STAC courses through High School? Yes No

Took STAC courses through West Point? Yes No

Send My Transcript To:

Additional recipients may be attached

Processing:

- Process at this time
- Hold for current semester grades
- Hold for graduation information
- Transcript is being sent to
NYS for Certification

Or:

I will pick up my transcripts. Please call email when transcript is ready.

Type of Transcript:

- Undergraduate Transcript _____
- Graduate Transcript _____
- Undergraduate & Graduate Transcripts _____
- Official Unofficial

Number of Copies:

Transcript Fee: \$5 Per Copy

[Cash, check, money order or online.]

Online Confirmation# _____

Checks payable to:

St. Thomas Aquinas College

Student Signature

Required

Please note, a transcript will not be released if you have indebtedness to the college.